



Foreign Affairs Manual

6 FAM – General Services

Change Transmittal: GS-162

Date: January 25, 2011

6 FAM 520 PRINCIPAL OFFICER RESPONSIBILITIES

Changes

1. This subchapter has been revised to reflect a change of title from Office of Overseas Buildings Operations to Bureau of Overseas Buildings Operations (OBO).
2. **Change transmittal** has replaced the term, transmittal letter. Change transmittal was selected as being more appropriate in this age of electronic information transmission.
3. Revisions since the last update appear in *italic* and *dark magenta*. Other than formal titles, the italic and dark magenta will be removed the next time the material is updated. Only current changes will appear in italic and dark magenta. Italic and dark magenta provide an historical record of changes.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 6 FAM 520 (CT:GS-160, 09-24-2009; 5 pages) and replace it with revised subchapter 6 FAM 520 (5 pages).
2. After inserting the material in the binder, insert this change transmittal immediately following the CT (formerly TL) checklist, then fill in the entry line for CT:GS-162, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.

2. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal.

(A/OPR/CR)